



Memo No. SMHGC/32/2021

Date: 31-07-2021

Admission Notification

[Under Graduate Courses]

First Phase of Application

(Academic Session: 2021-22)

Applications are invited online over the admission portal of the college

admission.matanginicollege.ac.in

from the eligible candidates for admission in the 1st year B.A. and B.Sc. Honours and General Courses for the academic session 2021 – 2022. The choices of different courses offered are available in the portal itself.

Important dates for applicants

Online submission of application will start on	02-08-2021
Last date of submission of online application* *[The access to the admission portal will be blocked at 12:00 midnight on 20/08/2021. No application would be received online after the prescribed date.]	20-08-2021
Date of publication of the provisional merit list	23-08-2021
Date of publication of final merit list	30-08-2021

Application Fee

Application fee is waived following the GO No. 706-Edn(CS)/10M-95/14 dated 13.07.2021, Dept. of Higher Education, Government of West Bengal



Government of West Bengal

Office of the Principal

Shahid Matangini Hazra Government General Degree College for Women

Purba Medinipur, West Bengal, PIN 721649

The undergraduate admission to Shahid Matangini Hazra Govt. Gen. Deg. College for Women, Nimtouri, Purba Medinipur for the academic session 2021-22 will be entirely online (stand-alone mode) following the **GO No. 706-Edn(CS)/10M-95/14 dated 13.07.2021**. Since the College is affiliated by **Vidyasagar University**, the eligibility for admission will be guided by the University norm and the admission portal has been developed accordingly. See below for the details of the procedure of online application and admission:

1. Applications are to be submitted online within the dates as declared in this notification.
2. The category wise seat availability of subjects offered, available subject combinations and eligibility criteria are also declared in this notice.
3. Candidates are requested to go through the “How to Apply” in the college website or admission portal enclosed in this notification.
4. During application the participants must upload **self-attested scanned copies** of required **testimonials (20KB – 200KB)** as follows along with good quality scanned photograph and signature (20KB – 90KB). The application may be treated as incomplete in case of failure to upload the same. The documents to be uploaded are:
 - a) Self-attested photocopy of the Proof of Date of Birth (Birth certificate/ Madhyamik or Equivalent Examination Admit card).
 - b) Self-attested photocopy of the Higher secondary/equivalent examination mark sheet.
 - c) Self-attested photocopy of the Higher secondary/equivalent examination registration certificate.
 - d) Self-attested photocopy Caste certificate from competent authority, if applicable.
 - e) Self-attested photocopy of Physical disability certificate from competent authority, if applicable.
 - f) Self-attested photocopy of Madhyamik (10 level) mark sheet.
5. The provisional merit list will be published on 23.08.2021. The provisional merit list includes all valid applications.



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6. The valid applicants will be allowed to report the absence of their name in the **Provisional Merit List** within 26-08-2021 up to 12.00 midnight through e-mail **admsmhgc@gmail.com**. Final Merit List, after inclusion of such omissions (if any) will be published in the admission portal on 30-08-2021.
7. The dates of first, second and third phase admission are given below

Sl. No	Phase	Duration
1.	1st	From 8.00 am 01-09-2021 to 8.00pm 02-09-2021
2.	2nd	From 8.00 am 03-09-2021 to 8.00pm 03-09-2021
3.	3rd	From 8.00 am 04-09-2021 to 8.00pm 04-09-2021
4.	4th	From 8.00 am 05-09-2021 to 8.00pm 05-09-2021
5.	5th	From 8.00 am 06-09-2021 to 8.00pm 06-09-2021

Extra phases of admission will be added if required and schedule of those phases will be published in due course.

8. If any applicant enlisted in any merit list does not take admission within time span as announced, no further chance of admission can be given to her as because in online admission system after the closure of the online admission time-window (stipulated date and time) the next candidate on the merit list is given the scope of admission.
9. The applicants selected in each merit list for admission published will be informed through SMS. In spite of that all **applicants are directed to keep monitoring continuously the website/portal of the college** to obtain updated information.
10. Admission to all courses will be done strictly on the basis of merit as per orders issued by the Department of Higher Education, Govt. of West Bengal.
11. It is to be noted that the applicants for admission are not allowed to come to the college for any enquiry or for any other purpose from the beginning to the end of the admission process.
12. For any help prospective applicant/ applicants may contact admin of web-portal or they can also contact to the Admission Committee through email at admsmhgc@gmail.com or through phone at **+91-9007574774** and **+91-9432060607** (10 am to 5 pm).



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13. If a candidate has already paid the fees for e-Admission for any subject and want to take admission in another subject then after getting admitted she has to cancel the admission of his/her previous subject. Otherwise she will not be able to pay fees for a new subject. For example, a candidate who took admission in Bengali (Hons.) in any phase of admission but later on he has got the chance in Sanskrit (Hons.) she will have to cancel the admission online in Bengali (Hons.) to pay the fees for Sanskrit (Hons.). However the additional fees will be refunded by the college after physical verification of the testimonials and documents of the candidate. Applicants are advised to make choice of the subjects wisely during application procedure. Requests for change of subject after initiation of admission procedure may not be entertained by the college authority.
14. Candidates admitted provisionally are to report to the college on a specific date to be announced later on in the college website, **with print out of the application form and money receipt and all testimonials and documents in original and a self-attested photo copy of each document for physical verification** and other related documents. Documents required at the time of physical verification are:
- Print out of application form
 - Copy of online admission fee payment receipt
 - Proof of Date of Birth (Birth certificate/ Madhyamik or Equivalent Examination Admit card) in original along with a self-attested photocopy of the same.
 - Higher secondary/equivalent examination mark sheet in original along with a self-attested photocopy of the same.
 - Higher secondary/equivalent examination registration certificate in original along with a self-attested photocopy of the same.
 - Caste certificate from competent authority in original along with a self-attested photocopy of the same, if applicable.
 - Physical disability certificate from competent authority in original along with a self-attested photocopy of the same, if applicable.
 - Madhyamik (10 level) mark sheet
 - School leaving certificate (in original)



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- j) Undertaking (in original; applicable if the candidate passed H.S. or equivalent examination in 2019 or 2018)
- k) Permission from the Secretary, U.G. Council, Vidyasagar University, Midnapore (in original; applicable if the candidate passed H.S. or equivalent examination in 2017)
- l) Filled-in **Anti-ragging Affidavit** from:

https://antiragging.in/Site/Affidavits_registration_form.aspx

Admission is liable to be cancelled in case of non-submission of all mentioned documents wherever required.

15. If any student admitted under the online system does not report for verification or continuously remain absent for **one week** without any intimation to the college authority from the date of commencement of class, the college authority has every right to cancel her admission.
16. All admissions done on online system are absolutely provisional. Admission will be cancelled out-rightly if the information stated in the application is found not in conformity with the documents submitted at the time of verification or any fake document is produced. Therefore all applicants are requested to be very careful at the time of submission of information in the admission web-portal of the college. Applicants are advised to avoid any typographical error. Any wrong information furnished in the application as a result of typing error may lead to cancellation of the application. The college authority has the right to cancel any application if it is proved to be erroneous during verification. Application not accompanied by proper supporting documents will also be cancelled. Applicants belonging to reserved categories (SC, ST, OBC-A, OBC-B, PWD, etc.) and enlisted in the provisional merit list must upload their caste/ disability certificates at the time of submission of online application and produce the same for verification, if they get the chance of admission.
17. All applicants getting the scope of admission must submit the **anti-ragging affidavit**, the link for which is https://antiragging.in/Site/Affidavits_registration_form.aspx. A print out of the anti-ragging affidavit submitted online is to be handed over to the Admission Committee at the time of physical verification.



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18. Candidates who have passed their higher secondary in 2020 and 2019 must declare online that she has not taken any admission in any other college or not registered to any university. If the candidate is registered to any other University, standard norms of the Vidyasagar University in addition to eligibility criteria of the college will apply for new admission. A candidate passing 10+2 level in the year- 2018 with above mentioned criteria can also apply but only after getting special permission from the Secretary, U.G. Council, Vidyasagar University, Midnapore is mandatory for her, otherwise the admission will be cancelled.
19. All stakeholders shall abide by the COVID-19 norms/protocol, issued by the Government time to time.
20. Any change in the admission process or schedule, if ensued under emergent circumstances, will be notified on the admission web portal and college website.

Sd/-

[Dr. Bijoy Krishna Roy]

Principal

Shahid Matangini Hazra Govt. College for Women,
Chakshrikrishnapur-Kulberia,
Purba Medinipur, PIN-721649.



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How To Apply

1. Applicants must register in the online admission portal

admission.matanginicollege.ac.in

Candidates should remember their user id, password, registered mobile number, Roll No., Registration No., Unique No in 10+2 and email id. All these parameters would be required for application and admission.

2. Applicants are advised to make choice of the subjects wisely during application procedure, following the available subject combination offered.

3. For uploading in admission portal, good quality scanned soft-copies of applicant's signature & photo (20KB-90KB) and all other testimonials (20KB-200KB) as mentioned below to be acquired before online application:

- a) Self-attested **Proof of Date of Birth** (Birth certificate/ Madhyamik or Equivalent Examination Admit card)
- b) Self-attested copy of **Higher Secondary/equivalent Examination Mark sheet**
- c) Self-attested copy of **Higher Secondary/equivalent Examination Registration Certificate**
- d) Self-attested copy of **Caste certificate from competent authority** (if applicable) as mentioned in <https://castcertificatewb.gov.in/>
- e) Self-attested copy of **Physical disability certificate from competent authority** (if applicable)
- f) Self-attested copy of **Madhyamik** (10 level) mark sheet

4. Applicants are advised to avoid any typographical error. Any wrong information furnished in the application as a result of typing error may lead to cancellation of the application. The college authority has the right to cancel any application if it is proved to be erroneous during verification. Application not accompanied by proper supporting documents will also be cancelled.



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6. Applicants belonging to reserved categories (SC, ST, OBC-A, OBC-B, PWD, etc.) and enlisted in the provisional merit list must upload their caste/ disability certificates at the time of submission of online application and produce the same for verification on the date of commencement of class, if they get the chance of admission.

7. Candidates who have passed their higher secondary in 2020 or 2019 must declare online that she has not taken any admission in any other college or not registered to any university. If the candidate is registered to any other University, standard norms of the Vidyasagar University in addition to eligibility criteria of the college will apply for new admission. A candidate passing 10+2 level in the year-2018 with above mentioned criteria can also apply but getting special permission from the Secretary, U.G. Council, Vidyasagar University, Midnapore is mandatory for her, otherwise the admission will be cancelled..

Sd/-

[Dr.Bijoy Krishna Roy]

Principal

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Chakshrikrishnapur-Kulberia,
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Steps for Online Application

- Step 1**
- Visit the official web page of Shahid Matangini Hazra Govt. College for Women. <http://matanginicollege.ac.in/>
- Step 2**
- Go to the admission portal admission.matanginicollege.ac.in for online registration by providing the personal details as mentioned. A candidate can register her name only once with a personal mobile number. An OTP will be sent to the mobile no. for verification. Those, who have email id can provide their email id during registration for future communication. A confirmation message will be sent to the mobile no. after successful completion of online registration.
- Step 3**
- After successful registration a unique registration id and password will be generated which will be sent to the applicants registered mobile no. through SMS. Note down the id and password carefully for future use. After the completion of registration candidates can not modify any information.
- Step 4**
- Candidates have to provide their personal and academic details as mentioned in three steps. Candidates also need to upload their required documents during this process. After final submission candidates can not modify their details.
- Step 5**
- Based on the eligibility criteria candidates can apply for more than one courses. Candidates first need to click "add courses" and then select their preferred courses. For choosing next course they need to click the plus sign in the below.
- Sep 6**
- Candidates must choose their subject combination as mentioned in this notification and hence be careful while selecting preferred courses.
- Step 7**
- After the completion of application take print out of the application form/s which will be required in future.



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Important Dates Regarding 1st Phase of Application

#Online Application by the candidates in admission portal	02-08-2021 (Monday) to 20-08-2021 (Friday)
#Publication of provisional merit list (for all candidates) in the admission portal	23-08-2021 (Monday)
# Last date for lodging complaint regarding non-inclusion of name and any other discrepancy in provisional merit list (through e-mail)	23-08-2021 (Monday) to 26-08-2021 (Thursday) up to 12.00 midnight
#Publication of final merit list in the admission portal	30-08-2021 (Monday)
#First phase of admission for all subjects	8.00 am 01-09-2021 (Wednesday) to 8.00pm 02-09- 2021(Thursday)
#Second phase of admission for all subjects	8.00 am 03-09-2021 to 8.00pm 03-09-2021 (Friday)
#Third phase of admission for all subjects	8.00 am 04-09-2021 (Saturday) to 8.00pm 04-09- 2021(Saturday)
#Fourth phase of admission for all subjects	8.00 am 05-09-2021 (Sunday) to 8.00pm 05-09-2021 (Sunday)
#Fifth phase of admission for all subjects [Subsequent phases, if any, will be notified]	8.00 am 06-09-2021 (Monday) to 8.00pm 06-09-2021 (Monday)

Sd/-

[Dr.Bijoy Krishna Roy]

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Eligibility Criteria

Eligibility criteria for admission in B.A. and B.Sc. (Honours)

Candidates qualifying Higher Secondary Examination conducted by West Bengal Council of Higher Secondary Education or any other equivalent Board/Council (List of the Boards/Councils is given below) in the year 2021/2020/2019 are eligible for apply for B.A. Honours courses in: **01. Bengali; 02.English; 03.Sanskrit; 04.Philosophy; 05. Political Science;**and B.Sc. Honours courses in: **06. Economics; 07.Geography; 08.Geology; 09.Physics; 10.Chemistry; 11. Mathematics,**provided that the candidate must have passed in 5(Five)/ 4(Four) (as applicable) recognized subjects including at least one language subject. The number restrictions are to be followed as per university guidelines.

The following table shows the subjects or allied subjects required for admission and grade point calculation in Honours Courses:

Hons Subject	Eligibility : passed 10+2 level with	Grade Point Calculation
Bengali	Bengali.	10% of the total marks of best five subjects+ Marks of Bengali.
English	English.	10% of the total marks of best five subjects + Marks of English.
Sanskrit	Bengali or Sanskrit.	10% of the total marks of best five subjects + Highest Marks between Bengali and Sanskrit.
Political Science	Bengali or Political Science.	10% of the total marks of best five subjects + Highest Marks between Bengali and Political Science.
Philosophy	Bengali or Philosophy.	10% of the total marks of best five subjects + Highest Marks between Bengali and Philosophy.
Economics	Mathematics or Economics.	10% of the total marks of best five subjects + Highest Marks between Mathematics and Economics.
Geography	Geography or Mathematics.	10% of the total marks of best five subjects + Highest Marks between Geography and Mathematics.
Geology	Mathematics.	10% of the total marks of best five subjects + Marks of Mathematics.
Mathematics	Mathematics.	10% of the total marks of best five subjects + Marks of Mathematics.
Physics	Physics.	10% of the total marks of best five subjects+ Marks of Physics.
Chemistry	Chemistry.	10% of the total marks of best five subjects+ Marks of Chemistry.



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Eligibility criteria for admission in B.A. and B.Sc.(General)

Candidates passing Higher Secondary Examination conducted by West Bengal Council of Higher Secondary Education or any other equivalent Board/Council (List of the Boards/Councils are given below) in the year 2021/2020/2019 are eligible to apply for B.A. General courses with subjects: **01. Bengali; 02.English; 03.Sanskrit; 04.Philosophy; 05. Political Science;** and B.Sc. General courses with subjects: **06. Economics; 07.Geography; 08.Physics; 09.Chemistry; 10. Mathematics**, provided that the candidate must have passed in 5(Five)/ 4(Four) (as applicable) recognized subjects including at least one language subject.

Candidates passed **Vocational Courses** can apply in General Courses only.

A candidate passing **10+2 level before 2 (two) years from present** academic year with above mentioned criteria can also apply after getting special permission from the Secretary, U.G. Council Vidyasagar University, Midnapore.

It is also mentioned that the admission will be treated as provisional unless or until the candidate is registered to Vidyasagar University through this college. Any suppression of facts, found in future, will cancel the admission.

The List of other equivalent Boards/Councils are given below:

1. Central Board of Secondary Education in India (CBSE), 23, Ashiana Apartments, Pitampur, Delhi- 110034.
2. Board of Intermediate Education, Andhra Pradesh, VidyaBhawan, Nampally, Hyderabad-500001.
3. Assam Higher Secondary Education Council, G.N.B. Board, Ambari, Guwahati-781014.
4. Bihar Intermediate Education Council, AmrapaliBhawan, Barley Road, Patna-800005.
5. Central Board of Secondary Education (Shiksha Kendra), 2, Community Centre, C.B.S.E. PreetVihar, Delhi - 110092.
6. Council for the India School Certificate Examination. Pragati House, 3rd Floor, 47-48 Nehru Place, I.C.S.E., New Delhi- 110019.
7. Goa Board of Secondary and Higher Secondary Education, Alto Betim, Bardez, Goa- 403521.
8. Gujrat Secondary Education Board, Sector- 10-6, Near Old Sachivalaya, Gandhinagar- 382010.
9. Board of School Education, Bhiwani, Haryana.
10. Himachal Pradesh Board of School Education, Dharmasala- 176216.
11. The Jammu & Kashmir State Board of School Education, LalMandi, Srinagar-190005(Summer), Behari Colony, Jammu- 180005 (Winter).
12. Board of Pre-University Education, Karnataka, Palace Road, Bangalore-550001.
13. Maharashtra State Board of Secondary and Higher Secondary Education, Shivaji Nagar, Pune-411010.
14. MadhyamikShikshaMondal, Madhya Pradesh, Bhopal.
15. Board of Secondary Education, Manipur, Imphal-795001.
16. Council of Higher Secondary Education, Orissa, KedarGouri Road, Bhubaneswar-751002.
17. Rajasthan MadhyamikShiksha Board, Ajmer-305001. .
18. Punjab School Education Board, S.A.S. Nagar (Ropar).
19. Board of Higher Secondary EducationTamilnadu, Depniment of Govt. Exams, College Road, CheImail- 600006.
20. Tripura Board of Secondary Education, P.O. - Abhayanagar, Agartala- 799005.
21. Board of High School & Intermediate Education, Uttar Pradesh, Allhabad- 211001.
22. National Open School, 39, Community Centre, W.I.A. Ashok Vihar Road, Delhi-11 0052.
23. West Bengal Board of Madrasah Examination.
24. RabindraMuktoVidyalaya, West Bengal.
25. West Bengal State Council of Vocational Education & Training, Kolkata.
26. Jharkhand Academic Council, Ranchi



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Merit Point Calculation

Admission will be done on merit basis. Merit point for admission in Honours courses is will be calculated by adding 10% of total marks obtained in the best five subjects excluding Environmental Studies at Higher Secondary/equivalent examination and the marks obtained in the subject or related subject in which the admission in Honours course is sought. See eligibility criteria for details.

The merit points for admission to General courses are to be calculated by adding the marks obtained in best five subjects excluding Environmental Studies of H.S. / equivalent examination.

#Note: If more candidates score same merit point, preference will be given to the one who has scored higher marks in the subject, in this way, if more candidates have same merit points and same marks in the subject; preference will be given to the candidate who has scored higher marks in 1st Language/ 2nd Language. If more candidates have same merit points, same marks in the subject and same marks in in 1st Language/ 2nd Language preference will be given to the candidate who has scored higher marks in the 10 level (Madhyamik/ ICSE/CBSE etc.) examination.

Sd/-

[Dr.Bijoy Krishna Roy]

Principal

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Fees Structure (1st Sem)

	B.A. (Honours)	B.A. (General)	B.Sc. (Honours)	B.Sc. (General)
Tuition Fees (3 Months)	225	150	330	255
Library Caution Deposit	50	50	50	50
Laboratory Caution Deposit	Nil	Nil	200	100
Admission Fees	75	50	110	85
Identity Card	30	30	30	30
Sports Fees	60	60	60	60
Poor Fund	15	15	15	15
Session Fees	150	150	150	150
Total (Rs.)	605	505	945	745

Sd/-

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सत्यमेव जयते

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Subject combination/ bunching allowed for CBCS system

[BA/BSc. (Hons), BA/ BSc. (Gen) course]

B.Sc. Honours

Subject (Hons.)	GE Subject-1 + GE Subject-2
Mathematics	Chemistry + Physics
Physics	Mathematics + Chemistry
Chemistry	Mathematics+ Physics
Geology	Mathematics + Chemistry
Economics	Mathematics + Geography
Geography	Economics + Geology

B.Sc. General

Subject (DSC-1)	DSC-2 + DSC-3
Mathematics	Chemistry + Physics
Physics	Mathematics + Chemistry
Chemistry	Mathematics + Physics
Economics	Mathematics + Geography
Geography	Economics + Geology



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B.A. Honours

Subject (Hons.)	GE Subject-1 + GE Subject-2
Bengali	Philosophy + English
Bengali	Philosophy + Pol. Science
English	Bengali + Philosophy
English	Bengali + Pol. Science
Sanskrit	Philosophy + Bengali
Sanskrit	Philosophy + Pol. Science
Philosophy	Sanskrit + Bengali
Philosophy	Pol. Science + Bengali
Political Science	Bengali + Philosophy
Political Science	Bengali + Sanskrit



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B.A. General

Subject(DSC-1)	DSC-2 + GE
Bengali	Philosophy + Sanskrit
Bengali	Philosophy + Pol. Science
English	Bengali + Philosophy
English	Bengali + Pol. Science
Sanskrit	Bengali + Philosophy
Sanskrit	Bengali + Pol. Science
Philosophy	Sanskrit + Bengali
Philosophy	Sanskrit + Pol. Science
Political Science	Bengali + Philosophy
Political Science	Bengali + Sanskrit

Sd/-

[Dr.Bijoy Krishna Roy]

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Subject-Wise Seat Capacity in Honours and General Degree Courses (B.A./B.Sc.)

		GEN	SC	ST	OBC-A	OBC-B	GEN-PH	SC-PH	ST-PH	OA-PH	OB-PH	TOTAL
B.A.(HONS)	English	20	8	2	4	3	1	1	0	0	0	39
	Bengali	35	14	4	6	5	2	1	0	0	0	67
	Sanskrit	20	8	2	4	3	1	1	0	0	0	39
	Philosophy	16	7	2	3	2	1	0	0	0	0	31
	Political Science	14	5	2	2	2	1	0	0	0	0	26
B.A.(GENERAL)	Total	73	29	8	13	9	4	2	0	1	1	140
B.Sc.(HONS)	Physics	16	6	2	3	2	1	0	0	0	0	30
	Chemistry	11	4	1	2	1	1	0	0	0	0	20
	Mathematics	16	6	2	3	2	1	0	0	0	0	30
	Geography	28	11	3	5	4	1	1	0	0	0	53
	Economics	5	2	1	1	1	0	0	0	0	0	10
	Geology	8	3	1	1	1	1	0	0	0	0	15
B.SC(GENERAL)	Total	16	6	2	3	2	1	0	0	0	0	30

Sd/-

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Anti-Ragging Policy

There is an Anti-Ragging Committee in the College, comprising of senior teachers. "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009" is prominently displayed in the College website. Students are also made aware of the National Anti-Ragging Help Line(UGC Crisis Hotline)having the 24x7 Toll Free Number 1800-180-5522 and the email helpline@antiragging.in. The information packs from the anti-ragging portals are displayed in the College website in both English and the vernacular.

1. Our institution recognizes ragging as one of the raging social menace, jeopardizing the future of our young generation.
2. Our institution has zero tolerance for harassment or ragging of the students in any form.
3. It is mandatory for all the students to give declaration at the time of admission that she will neither tolerate nor participate in any kind of ragging activities.
4. Students are required to submit anti-ragging undertaking in the Anti-ragging website of UGC.
5. Following types of activities are considered as ragging
 - Physical Abuse
 - Verbal Abuse
 - Forced Activity
 - Lifestyle Restrictions
 - Conversational Mind-games.
 - Or any kind of harassment on part of the students.
6. According to the direction of the Supreme Court if any instance of ragging is brought to the notice of the administration or the faculty, it is legally binding on us to report the matter to the local police.
7. Seniors are given directives so that any interaction on their part, with the fresher might remain the friendly, welcoming and non-aggressive.

Sd/-

[Dr.Bijoy Krishna Roy]

Principal

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